

OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
ANDHRA PRADESH:: VIJAYAWADA

Memo.No: T&P/ Placements /2021-22

Date: 03.06.2022

Sub: Technical Education – Training and Placement – Job Placements for Diploma Students – Establishment of Placement Cell – Certain Instructions issued – Reg.

Ref: Minutes of Workshop on Industrial Training Assessment for the Diploma Courses held at Government Polytechnic, Vijayawada on 09.05.2022.

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It is observed that the number of students getting job placements after completion of Diploma is very few in Polytechnics. There are several placement opportunities for Diploma students and Industries are in constant pursuit of recruiting skilled technicians. A few Polytechnics are regularly conducting Placement drives by inviting Industries / Recruiting Agencies.

The need for equipping Employability Skills for Polytechnic students is recognised and required measures to incorporate Employability skills as a part of the Curriculum are under consideration.

Industry Connect which is made mandatory for all the Polytechnics as per minutes cited in reference, if implemented with spirit can foster the activity of students' placements.

In this context, the following instructions are issued to the Principals and TPOs of Government/Private Polytechnics to increase the campus placements of students in their respective Institutions.

- I. Establishment of Placement Cell in each Polytechnic.
- II. Constitution of Placement Committee in each Polytechnic
  - a. Principal : Chairperson
  - b. TPO : Convener
  - c. Heads of Section : Members
- III. The Placement committee shall plan and prepare the groundwork for conducting campus placement in December every year, by contacting potential Industries /Organizations for recruiting students.
- IV. TPO shall maintain the database of all Industries relevant to the branches in the Polytechnic and be in continuous contact with H.Rs of Industries concerns. He shall be a single point of contact for Industry.
- V. In addition, one of the staff in each branch shall be allotted duties of Placement and he shall coordinate this activity in coordination with TPO of that Institution.
- VI. Organize Campus Placements activity in January every year. Placements may also be planned involving neighbouring Polytechnics if feasible.

(P.T.O)

VII. Submit a detailed compliance report on Placements made to the O/o CTE in the month of April in the following proforma.

Name of Polytechnic:

Code:

S l . N o	D a t e	B r a n c h	Name of the Indu stry	Address of the Indu stry	Line of Acti vity	Name of the contact person / HR	M o b i l e N o	E m a i l I D	Description of Job Role	No. of Students Attended	No. of Students Recruited	Re m a r k s
1												
2												

Regional Joint Directors shall guide and monitor the Placement activities as per the prescribed schedule in all Polytechnics of their regions.

Sd/- Dr.Pola Bhaskar  
COMMISSIONER

Copy to

1. All the Principals/TPOs of Govt./PVT Polytechnics
2. RJDs A.U Region, Kakinada and S.V.U Region, Tirupati.
3. Secretary, SBTET AP. Vijayawada.

//F.B.O//

*D. Polairishy*  
30/04/2022  
SUPERINTENDENT